# Approve 18NOV22 Board Meeting Minutes –on BaseCamp

1. Two-Minute Updates:
   1. Programs–Julie Jones
   2. JB —Davis/Eli
   3. Finance – Heather and Bennie
   4. Membership-Wimberly/Nicole
   5. Community Shares – Bob Grimac/Jamie
   6. Risk Management /Safeguarding–Lynne/Chris
   7. Youth Meeting – Lauren/Ana/Nicole
2. Program Fee/Membership Fee Discussion and Vote (proposal shared on BaseCamp)

# Fundraising Update— Emily Barry/Nicole

* 1. Facebook Campaign with Meta Matching
  2. GoFund Me Campaign
  3. Dolly’s Fund
  4. Mailing Appeal
  5. Targeted Fundraising efforts
  6. February FUNdraising Event—need date, venue, theme

1. Board Member Task List Reminder

**Upcoming Dates**

March 4th and March 5th - Local Leadership Trainer Training

April 7-8-9? 2023 –Risk Manager training

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| 6-7 JAN 22 | Program Selection Overnight | Westminster Church  6500 S. Northshore Dr.  Knoxville 37919 |
| 19JAN23 7:30 pm | January Board Meeting | Zoom |
| 15FEB23 | Last Day to return summer invites (no penalty) |  |
| 16FEB23 | February Board Meeting | In Person |
| 21FEB23 | After Market Football Pool | Zoom |
| 4-5MAR23 | Local Leader Trainer Training |  |
| 23MAR23 | March Board Meeting | Zoom |
| 1-2APR23 ? | Delegation Celebration |  |
|  | CISV Smoky Mountain Mini Camp |  |
| 1-5APR23 | Risk Management Training | Colombia |
| 15APR23 | NLT @ Smoky Mountain | TBD |
| 20APR23 | April Board Meeting | In Person |
| 7MAY23 | Spring Chapter Meeting |  |
| 18MAY23 7:30 pm | May Board Meeting | Zoom |
| 15JUN23 | June Board Meeting  Bon Voyage Party (Delegation Send Off) | In Person (Main Event?) |
| 17JUL – 31JUL | CISV Hosts Youth Meeting | Foothills Camp |
| 6AUG23 | Welcome Home Party (Delegation Debrief) |  |

List of Board Member tasks:

1. Make a CISV Central account [www.central.cisvusa.org](http://www.central.cisvusa.org)
2. **Complete the Conflict of Interest statement**, which can be found on CISV Central under forms. Forward confirmation email to president’s email.
3. Those who have access to personal information (President, VP of Programs, Risk Manager), **complete the Non Disclosure Agreement Form** on CISV Central (under forms). Forward the confirmation email to the president’s email.
4. Explore BaseCamp: Everyone should be invited by now. This is our document repository and communications tool. Please familiarize yourself
5. Complete the [Online Safeguarding Course](https://cisv.org/resources/training/cisv-elearning/)
6. Consider setting up chapter specific email (we’ve been following the format: smokymtncisv.ROLE@gmail.com

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| **2022-23 Smoky Mountain CISV Board** | | | Updated 14NOV22 |
| **Position** | **Name** | **Phone Number** | **Email** |
| President\* | Nicole Underwood | 865-607-8248 | [wood@mamaadventures.com](mailto:wood@mamaadventures.com) |
| President-Elect\* |  |  |  |
| Past President | Jamie Chapman | 865-210-1804 | [jlcpharmd@gmail.com](mailto:jlcpharmd@gmail.com) |
| VP of Finance\* | Heather Morgan | 865-247-2114 | heatherhubbardmorgan@gmail.com |
| VP of Programs | Julie Jones | 415-810-5793 | [mofoot@aol.com](mailto:mofoot@aol.com) |
| VP of Communication\* | Justin Willocks | 865-556-5548 | [smokymtncisv.communications@gmail.com](mailto:smokymtncisv.communications@gmail.com) |
| Local Interchange Chair | Wimberly Thompson | 865-804-4189 | [wimthompson1@gmail.com](http://wimthompson1@gmail.com) |
| JB Advisor | Leigh Simmons | 865-441-1203 | [glsimmons110@gmail.com](mailto:glsimmons110@gmail.com) |
| Treasurer\* | Bennie Underwood | 970-290-8169 | [smokymtncisv.treasurer@gmail.com](mailto:smokymtncisv.treasurer@gmail.com) |
| Fundraising Chair | Emily Barry | 865-384-2850 | emilywbarry@hotmail.com |
| Secretary\* |  |  |  |
| Former Risk Manager\* | Lynne Farmer | 865-384-4797 | farmerlynne@gmail.com |
| Risk Manager\* | Chris Kleiser | 865-207-2718 | cmkleiser@hotmail.com |
| Membership Chair | Wimberly Thompson | 865-804-4189 | [wimthompson1@gmail.com](http://wimthompson1@gmail.com) |
| Scholarship Chair |  |  |  |
| Community Shares Chair | Bob Grimac | 865-546-5643 | [bobgrimac@gmail.com](mailto:bobgrimac@gmail.com) |
| Insurance Chair and myCISV Coordinator | Wendy Thrasher | 865-356-9187 | wendydddfs@gmail.com |
| Member at Large (Maryville)\* | Stephanie Burr | 865-765-5508 | [steviemildred@aol.com](mailto:steviemildred@aol.com) |
| Member at Large (Knoxville)\* | Sarah Moss | 865-804-4189  865-560-6008 | sarah\_rimer@hotmail.com |
| Member at Large\* | Cristy Smith | 865-386-2804 | cristyraesmith@gmail.com |
| YM 23 Planner | Lauren Herbstritt | 865-696-0777 | lkh@utk.eduu |
| YM 23 Planner | Ana Bonnheim | 214-883-3692 | ana.bonnheim@gmail.com |
| Red-need to replace | |  |  |
| \* - Officer/Exec Committee | |  |  |