# Welcome new Board Members—Christine Runyan, Secretary, and Lindsay Bennett, Membership Chair

# Approve 18NOV22 Board Meeting Minutes plus 18DEC22 Meeting Summary –on BaseCamp

1. Risk Management/Safe-Guarding --Chris/Lynne (Discussion moved up due to RM call)
   1. Training in Colombia-budget (annually)
   2. Update
2. Membership-Wimberly/Nicole /Heather
   1. National Dues change ($10 individual / $25 family)
   2. New Members and Welcome
   3. New Membership System and Chair
3. Interchange Update—Wimberly
4. Finance – Heather and Bennie
   1. Program Fee Recommendation-**Board Approval Required**
   2. 2023 Budget Proposal- **Board Approval required**
   3. Fundraising Needs
   4. Credit Card and Account Status
5. Program update–Julie Jones
   1. Delegate Applicants, Leaders, Selection Overnight, Fun Day 22JAN23
   2. Scholarship Chair/applications
   3. Invitations and Delegation Celebration dates
   4. Mini Camp (see calendar)

# Fundraising Update— Emily /Nicole

* 1. Facebook Campaign with Meta Matching Update—Emily/Justin
  2. GoFund Me Campaign update—Justin
  3. Mailing Appeal—**Need a Lead for compiling Update and Ask and mailing**
  4. February FUNdraising Event—**Need a lead, theme, date, venue**
  5. Targeted Fundraising efforts—Nicole /Emily/Lori

1. Community Shares –Jamie
2. Youth Meeting – Lauren/Ana/Nicole
3. Calendar: Location of Feb meeting, February Event Mini-Camp, Delegation Celebration, NLT, Spring Chapter meeting
4. JB Update—Davis/Eli
5. Board Member Task List Reminder

**Upcoming Dates**

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| 15FEB23 | Last Day to return summer invites (no penalty) |  |
| 16FEB23 | February Board Meeting | In Person |
| 21FEB23 | After Market Football Pool | Zoom |
| 24-25-26FEB23 | Chapter FUNdraising gathering |  |
| 4-5MAR23 | Local Leader Trainer Training |  |
| 23MAR23 | March Board Meeting | Zoom |
|  | Delegation Celebration |  |
| 1-2APR23 | CISV Smoky Mountain Mini Camp |  |
| 1-5APR23 | Risk Management Training | Colombia |
| 15APR23 | NLT @ Smoky Mountain | TBD |
| 20APR23 | April Board Meeting | In Person |
| 30APR23 | Spring Chapter Meeting |  |
| 18MAY23 7:30 pm | May Board Meeting | Zoom |
| 15JUN23 | June Board Meeting  Bon Voyage Party (Delegation Send Off) | In Person (Main Event?) |
| 17JUL – 31JUL | CISV Hosts Youth Meeting | Foothills Camp |
| 6AUG23 | Welcome Home Party (Delegation Debrief) |  |

List of Board Member tasks:

1. Make a CISV Central account [www.central.cisvusa.org](http://www.central.cisvusa.org)
2. **Complete the Conflict of Interest statement**, which can be found on CISV Central under forms. Forward confirmation email to president’s email.
3. Those who have access to personal information (President, VP of Programs, Risk Manager), **complete the Non Disclosure Agreement Form** on CISV Central (under forms). Forward the confirmation email to the president’s email.
4. Explore BaseCamp: Everyone should be invited by now. This is our document repository and communications tool. Please familiarize yourself
5. Complete the [Online Safeguarding Course](https://cisv.org/resources/training/cisv-elearning/)
6. Consider setting up chapter specific email (we’ve been following the format: smokymtncisv.ROLE@gmail.com

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| **2022-23 Smoky Mountain CISV Board** | | | Updated 19JAN23 |
| **Position** | **Name** | **Phone Number** | **Email** |
| President\* | Nicole Underwood | 865-607-8248 | [wood@mamaadventures.com](mailto:wood@mamaadventures.com) |
| President-Elect\* |  |  |  |
| Past President | Jamie Chapman | 865-210-1804 | [jlcpharmd@gmail.com](mailto:jlcpharmd@gmail.com) |
| VP of Finance\* | Heather Morgan | 865-247-2114 | heatherhubbardmorgan@gmail.com |
| VP of Programs | Julie Jones | 415-810-5793 | [mofoot@aol.com](mailto:mofoot@aol.com) |
| VP of Communication\* | Justin Willocks | 865-556-5548 | [smokymtncisv.communications@gmail.com](mailto:smokymtncisv.communications@gmail.com) |
| Local Interchange Chair | Wimberly Thompson | 865-804-4189 | [wimthompson1@gmail.com](http://wimthompson1@gmail.com) |
| JB Advisor | Leigh Simmons | 865-441-1203 | [glsimmons110@gmail.com](mailto:glsimmons110@gmail.com) |
| Treasurer\* | Bennie Underwood | 970-290-8169 | [smokymtncisv.treasurer@gmail.com](mailto:smokymtncisv.treasurer@gmail.com) |
| Fundraising Chair | Emily Barry | 865-384-2850 | emilywbarry@hotmail.com |
| Secretary\* | Christine Runyan | 704-770-5352 | Christine.runyan@yahoo.com |
| Former Risk Manager\* | Lynne Farmer | 865-384-4797 | farmerlynne@gmail.com |
| Risk Manager\* | Chris Kleiser | 865-207-2718 | cmkleiser@hotmail.com |
| Membership Chair | Lindsay Bennett | 865-368-9599 | [lindsay.bennett82@gmail.com](http://wimthompson1@gmail.com) |
| Scholarship Chair |  |  |  |
| Community Shares Chair | Bob Grimac | 865-546-5643 | [bobgrimac@gmail.com](mailto:bobgrimac@gmail.com) |
| Insurance Chair and myCISV Coordinator | Wendy Thrasher | 865-356-9187 | wendydddfs@gmail.com |
| Member at Large (Maryville)\* | Stephanie Burr | 865-765-5508 | [steviemildred@aol.com](mailto:steviemildred@aol.com) |
| Member at Large (Knoxville)\* | Sarah Moss | 865-804-4189  865-560-6008 | sarah\_rimer@hotmail.com |
| Member at Large\* | Cristy Smith | 865-386-2804 | cristyraesmith@gmail.com |
| YM 23 Planner | Lauren Herbstritt | 865-696-0777 | lkh@utk.eduu |
| YM 23 Planner | Ana Bonnheim | 214-883-3692 | ana.bonnheim@gmail.com |
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| \* - Officer/Exec Committee | |  |  |